ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2016 - 2017

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

By

KONKAN EDUCATION SOCIETY'S
LAXMI – SHALINI ARTS, COMMERCE & SCIENCE WOMEN'S COLLEGE, PEZARI, TAL – ALIBAG, DIST. RAIGAD (MAHARASHTRA)

(Re- Accredited by NAAC with 'B' Grade with a CGPA of 2.09)

Website : www.kesalibag.edu.in

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Konkan Education Society's Laxmi – Shalini Arts, Commerce & Science Women's College, Pezari, Tal – Alibag, Dist – Raigad. (Maharashtra)**

1.2 Address Line 1

> Narayan Nagu Patil Educational Complex

Address Line 2

> At- Ambepur (Pezari), Post – Poynad

City/Town

> Alibag, Dist. Raigad

State

> Maharashtra

Pin Code

> 402108

Institution e-mail address

> lscpezari@gmail.com

Contact Nos.

> 02141-252576 (Office)

Name of the Head of the Institution:

> Mr. Maroti Tulshiram Bhagat

Tel. No. with STD Code:

> 02141-252576 (Principal)

Mobile:

> 7796555002

Name of the IQAC Co-coordinator:

> Prof. Mahesh Sukadev Birhade

Mobile:

> 9421163207

IQAC e-mail address:

> lscpezari@gmail.com

1.3 NAAC Executive Committee No. & Dates :

> EC/32/118, Dated 03/05/2004
> EC/72/RAR/037, Dated 05/01/2013

1.4 Website address:

www.kesalibag.edu.in

Web-link of the AQAR:

http://www.kesalibag.edu.in/images/AQAR-Report-16-17&17-18

1.5 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+	61.40	03/05/2004	Up to 02/05/2009
2	2nd Cycle	B	2.09	05/01/2013	Up to 04/01/2018
3					
4					

1.6 Date of Establishment of IQAC:

22nd June 2013

1.7 AQAR for the year

July 2016 to June 2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i) AQAR for July 2013 to June 2014 (30/08/2016)
ii) AQAR for July 2014 to June 2015 (30/08/2016)
iii) AQAR for July 2015 to June 2016 (30/08/2016)

1.9 Institutional Status

University ☐   State ☐ Central Deemed ☐ Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes   No

(eg. AICTE, BCI, MCI, PCI, NCI)   ☐   ☐

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Type of Institution   Co-education ☐   Men ☐   Women ☐

Urban ☐   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Program

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (PhysEdu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify)

| |
| |

1.11 Name of the Affiliating University*(for the Colleges)*

| University of Mumbai |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [--]

University with Potential for Excellence   [--]   UGC-CPE   [--]

DST Star Scheme   [--]   UGC-CE   [--]

UGC-Special Assistance Program   [--]   DST-FIST   [--]

UGC-Innovative PG programs   [--]   Any other (*Specify*)   [--]

UGC-COP Programmes   [--]

2. IQAC Composition and Activities

2.1 No. of Teachers

| 06 |

2.2 No. of Administrative/Technical staff

| 01 |

2.3 No. of students

| 02 |

2.4 No. of Management representatives

| 01 |

2.5 No. of Alumni

| 01 |

2. 6 No. of any other stakeholder and

community representatives

| 01 |

2.7 No. of Employers/ Industrialists

| -- |

2.8 No. of other External Experts

| -- |

2.9 Total No. of members

| **12** |

2.10 No. of IQAC meetings held

| **02** |

2.11 No. of meetings with various stakeholders: No. | 6 | Faculty | 2 |

Non-Teaching Staff Students | 2 | Alumni | 1 | Others | 1 |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount | -- | | | | |

2.13 Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 1 | International | -- | National | -- | State | -- | Institution Level | -- |

 (ii) Themes: Recycle of NAAC

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2.14 Significant Activities and contributions made by IQAC

1) Student oriental programme
2) Participation in various conference, workshop realated NAAC
3) New technological & vocational courses awareness.
4) Dr. Sangita Chitrakoti completed Minor Research project.
5) Staff is motivated for research work.

2.15 Plan of Action by IQAC/ Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Outcome
1. To promote research culture among the faculty and to encourage them to attend and participate in faculty development programme.	Teachers participated in faculty development programme
2. To organize socially relevant activities under NSS unit of the college.	Activation are undertaken
3. To organize and encourage the students to participate in various sports activities.	Students participated
4. To encourage the students to participate in various cultural activities.	Students participated in various cultural activities
5. To collect feedback from stakeholders on all aspects.	Collected department-wise feedback on all aspects, fromstudents in various departmentsand responses were analyzed.
6. To conduct gender sensitization programmes.	10.Women's Developmental Cell conducted lecture on gender sensitization issues, 1 essay competition.

Attach the academic Calendar of the year as Annexure.
Attached separately Annexure 01

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2.16 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> ➢ The academic calendar for the year 2017-18 was furnished at the beginning of the year.
>
> ➢ All the departments were given guidelines and assigned the task of uplifting the results of all classes through remedial coaching.
>
> ➢ Infrastructural development was chalked out at the beginning of academic year.
>
> ➢ PhD center for Hindi started.
>
> ➢ The assessment and accreditation procedures for third cycle were completed.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
Ph.D.	00	00	00	00
PG	00	00	00	00
UG	01	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	01	00	00	00

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~ / Core / Elective option / ~~Open options~~
   (ii) Pattern of programs:

Pattern	Number of programs
Semester	02
Trimester	--
Annual	--

1.3 Feedback from stakeholders*Alumni ☐ Parents ☐ Employers ☐ Students ☐
   (On all aspects)

Mode of feedback: Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure
Attached separately Annexure 02

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> BOS revised syllabus and college implement it there are Minor changes in the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> .--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	06	01	--	1

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty 2 -- --

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	16	02
Presented papers	07	13	01
Resource Persons	01	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution adopted following student-centric strategies and methods in Teaching and Learning:

➢ ICT-enabled teaching-learning
➢ Students seminars with Power Point Texts
➢ Poetry Recitation
➢ Reading of articles related to syllabus collected from news papers
➢ Organization of study tours, village surveys, field visits, etc.
➢ Use of GIS software
➢ Question-Answer Sessions
➢ Oral Presentations
➢ Poster Presentations
➢ Providing question bank.

**2.7 Total No. of actual teaching days
during this academic year**

197

**2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination,
Bar Coding, Double Valuation, Photocopy,
Online Multiple Choice Questions)**

Affiliated college has no autonomy as regards examination system. We have to follow university prescribed procedure in to-to. University has adopted many reforms such as moderation, photocopy of answer-book on demand, revaluation and we follow them scrupulously

**2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop**

02	00	--

2.10 Average percentage of attendance of students

79%

2.11 Course/Program wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T. Y. B. A.	55	--	18.18%	27.27%	27.27%	05.45%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Orientation of syllabus and examination system nature of question paper & project for F. Y. & S. Y. B. A.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	*Number of faculty benefitted*
Refresher courses	1
UGC – Faculty Improvement Program	--
HRD programs	--
Orientation programs	--
Faculty exchange program	--
Staff training conducted by the university	--
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	--
Others –Short term courses	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	--	--	02
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> As of now our college is reaccredited and as a result of which IQAC sensitized all the faculty members and thereby research activities are undertaken by them. Ours being only Arts faculty there is hereby any scope is get project or research grant more than 1 Lakh rupees.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs.	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	2	0	0
Outlay in Rs.	0	56,000/-	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	01
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range | -- | Average | -- | h-index | -- | Nos. in SCOPUS | --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016 - 17	University of Mumbai	30000/-	30000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			30000/-	30000/-

3.7 No. of books published i) With ISBN No. | 1 | Chapters in Edited Books | 1 |

ii) Without ISBN No. | 3 |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

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3.12 No. of faculty served as experts, chairpersons or resource persons [--]

3.13 No. of collaborations   International [--]   National [--]   Any other [--]

3.14 No. of linkages created during this year [--]

3.15 Total budget for research for current year in lakhs:

From funding agency [--]   From Management of University/College [--]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialized	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the Institutein the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them [--] [--]

3.19 No. of Ph.D. awarded by faculty from the Institution [00]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level [70]   State level [0]

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| | National level | 0 | International level | 0 |

3.22 No. of students participated in NCC events:

| | University level | 00 | State level | 00 |
| | National level | 00 | International level | 00 |

3.23 No. of Awards won in NSS:

| | University level | -- | State level | -- |
| | National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

| | University level | -- | State level | -- |
| | National level | -- | International level | -- |

3.25 No. of Extension activities organized

| University forum | -- | College forum | -- |
| NCC | -- | NSS | 1 | Any other | 1 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

> The college organizes different activities in the sphere of extension and Institutional Social Responsibility every year. The NSS Unit, Women Development Cell, Literary Association, and various departments of the institution take initiatives and carry out extension and social responsibility oriented activities. Following activities were organized during the academic year:
>
> 1) Our N.S.S. unit emphasises voter conscientization and registration, tree plantation, clean environment drive, road safety programme, health check up programme, Gram SwacchataAbhiyan, green nation and irradication of pollution.
>
> 2) Marathi Vangmay Mandal, in order to inculcate interest in reading, writing and literature among the students, conducts various activities in each semester Hindi. Prof. L. B. Patil delivered lecture on Agari poem. 27th Feb is the birth anniversary of *gnyapeeth awardee* Marathi poet V.V.Shirwadkar alias *kusumagra*j and this day is celebrated as Marathi State-language Day. Essay writing competitions and recitations of selected poems of the legendary poet were the activities conducted on the day.
>
> 3) Women's Developmental Cell conducted lecture on NEED OF SAVING on 16th Sept. 2016, by social activist Adv. Kalyani Shinde.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acre			
Class rooms	06 Class			
Laboratories	00			
Seminar Halls	01			
No. of important equipment's purchased (1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Library is partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5525	621584/-	183	30871/-	5709	652455/-
Reference Books	308	98637/-	--	--	308	98637/-
e-Books	--	--	--	--	--	--
Journals	20	8780/-	--	--	20	8780/-
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	22	1025	--	--	22	1025/-
Others (specify) Newspapers	11	17880/-	--	--	11	17880/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others Library
Existing	09		02			02	01	02
Added	--							--
Total	09		02			02	01	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer & Internet facilities are available in Library for all students & teachers.

4.6 Amount spent on maintenance in lakhs:

i) ICT   --

   ii) Campus Infrastructure and facilities   --

   iii) Equipment   83931/-

iv) Others   576463.75/-

        Total: 660394.75/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> On behalf of N.S.S., WDC DLLE and sports department leadership, decision making community services student centric personality development activities are intiated.

5.2 Efforts made by the institution for tracking the progression

All department of the college remain in communication with ex-students constantly to track their progression.

Apart from the above stated methods to track the progression of the students, the college provides following facilities or schemes to encourage students to attain their educational venture.

1. Instalment facility in paying admission fees.

2. Some faculty members give financial assistance to needy students.

3. State and Central Government scholarships

4. The college magazine '*Vikas*' is published every year through which gives exposure to student's literature.

5. Felicitation of the students at a grand function for their best academic performance

6. Insurance: University of Mumbai has made a provision of group insurance scheme for the welfare of the students learning in all its affiliated colleges. The scheme is known as '*YuvaRakshaVimaYojana*.'

7. Career Counselling Centre, Women Development Cell, Anti-sexual harassment, Discipline, Grievance Redressal Cell.

8. Organisation of Traditional day, various days, science exhibitions etc.

9. The various activities organized by Departments of N.S.S., Adult Education, Sports and Cultural Committee develop leadership qualities and entrepreneurial skills among the students.

10. Fees concession given to students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
--	--	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
--	--

Women

No	%
--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
07	06	04	149	--	176	05	04	03	132	--	154

Demand ratio   100.84   Dropout % 14

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College is providing guidance regarding state services & other competitive examinations.

No. of students' beneficiaries

98

5.5 No. of students qualified in these examinations

01		--		--		--

5.6 Details of student counseling and career guidance

> - To inculcate spirit of research among the students, teachers were deputed to guide students for the research project to be presented at the University Research Convention.
> - In order to guide students in staff selection commission and banking sector competitive examinations lectures were organized. MrSuhasPatil deliver a lecture on " Staff selection Career in bank" and 90 students participated.

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5.7 Details of campus placement

On campus			Off campus
Name of Organization Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programs

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [--] National level [--] International level [--]

No. of students participated in cultural events

State/ University level [--] National level [--] International level [--]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [--] National level [--] International level [--]

Cultural: State/ University level [--] National level [--] International level [--]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources (Social Welfare Trust)	**235**	**666035**
Number of students who received International/ National recognitions		

5.11   Student organized / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students [03]

5.13 Major grievances of students (if any) redressed: [00]

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision :** To make the society through higher education by combing efforts of the teachers, student & community.
>
> **Mission:** To create healthy educational atmosphere to enable students to develop them as intellectual responsible and ever ready for personal growth.

6.2 Does the Institution has a Management Information System?

> Yes, the institution has a well set Management Information System.
>
> ➢ Administrative procedures including finance as per the rules and regulations of University of Mumbai are being carried out with the help of MIS.
>
> ➢ University of Mumbai has introduced digital college software for all affiliated colleges through MKCL. As soon as admission procedure is completed, the information of all enrolled students is uploaded on university portal and then students get PRN (Permanent Registration Number)
>
> ➢ The record of all enrolled students can be downloaded from university portal through Login Id of the college
>
> ➢ The evaluation of students is completed as per the Semester, Credit and Grading System. The details of the semester based results are uploaded to generate online examination forms. The filled up forms are then submitted to the University for the Further Necessary Action.
>
> ➢ The computer software helps in selecting, collecting, aligning and integrating the data for the academic and administrative aspects of the institution.
>
> ➢ There is a provision for sufficient storage of the data in the most confidential manner.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> ➢ The Choice Based Semester, Credit and Grading System introduced by University of Mumbai facilitate horizontal movement, enabling the students to make their choices.
> ➢ Faculty participation in Curriculum Development by serving as members of Board of Studies, University of Mumbai.

6.3.2   Teaching and Learning

> Following quality improvement strategies are adopted by the institution for Teaching and Learning during the academic year 2016-17:
> ➢ Preparation of Semester Wise Teaching Plans and their execution
> ➢ Strengthened ICT-enabled teaching and learning
> ➢ Promoted students' seminars with PPT
> ➢ Strengthened Central Library with reference books, journals, periodicals, etc.
> ➢ Apart from classroom interaction, different departments of the college used student's seminars, group discussion, viva voce, presentation, village survey, fieldwork, peer learning, etc. teaching-learning methods for meaningful learning of the students.

6.3.3   Examination and Evaluation

> ➢ Implemented Credit Based Grading System of University of Mumbai effectively
> ➢ Successfully carried out Internal Evaluation of the students of each class through class tests, assignments and monitoring their active involvement in curricular activities.
> ➢ Adopted online question paper sending procedure of University of Mumbai during university examination.

6.3.4 Research and Development

Research and Development has been considered as an important part of the academic endeavors in our college. The college insists on the consistent growth in research activities. Following research and development related goals were attained due to the strategies adopted by the college during the year.

➢ 1 Research project funded by University of Mumbai completed and 2 Minor Research Projects of UGC/University in continuation

➢ Presented 21 research papers at International/National/State level seminars,

➢ Most of the faculty members attended seminars/conferences during the academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Following quality improvement strategies were adopted in respect with Library, ICT and physical infrastructure / instrumentation:
➢ Equipped Library with new additions
➢ Optimum use of technology for teaching-learning
➢ Free of cost internet facility for staff and students.
➢ Renovation of Common Staffroom with furniture.

6.3.6 Human Resource Management

➢ Biennial employees sammetan is organized and best employees are honored and appreciated by the Management.
➢ The Konkan Education Society Sevak Sahakari Patpedhi, Ltd. Alibag, provide loans to needy employees & employee welfare scheme.
➢ Children's of employee are also felicitated those who score maximum marks Board Examinations.

6.3.7 Faculty and Staff recruitment

> The college recruited following posts during year:
> - All the required staff members
> - Are recruited as per rules & regulations.

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

> - Admissions of all classes were done as per the Government norms adopting policy for reservation.
>
> - Ours is the college situated in rural area. Girls students are first generation learner in higher education. In this locality peoples are economically socially and educationally backward, they don't have sufficient money to pay admission fees. Our Management did allow students to pay fees in installments.
>
> - University of Mumbai has introduced Online Admission Procedure for all first year students through University Portal. The college strictly followed the procedure and displayed 03 rounds of merit lists of the students aspiring to seek admissions in our college as per the guidelines laid down by the university.
>
> - After the final admissions to different programmes, Online Enrolment of the students on university portal was carried out before due time.

6.4 Welfare schemes for

Teaching	Loan facilities from Konkan Education Society Sevak Sahakari Patpedhi, Ltd. Alibag
Non-teaching	Loan facilities from Konkan Education Society Sevak Sahakari Patpedhi, Ltd. Alibag
Students	Scholarship, bus concession & Insurance

6.5 Total Corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	Yes	Joint Director	Yes	C. A.
Administrative				

6.8 Does the University/ ~~Autonomous~~ College declare results within 30 days?

For UG Programs   Yes | -- | No | |

For PG Programs   Yes | -- | No | |

6.9 What efforts are made by the University~~/ Autonomous~~ College for Examination Reforms?

University of Mumbai has taken following efforts for Examination Reforms

➢ Implementation of Credit Based Semester and Grading System for all programs of UG.

➢ Syllabi revision as per the newly introduced Credit Based Semester and Grading System

➢ Objective Internal and External Evaluation of the students

➢ Central Assessment Process (CAP)

➢ Decentralization of CAP

➢ Online Registration of Examination Forms

➢ Generation of Online Examination Forms

➢ Distribution of Examination Question Papers online in most confidential manner.

➢ Computerized hall tickets, statement of marks, allocation of PRN, etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/~~constituent~~ colleges?

6.11 Activities and support from the Alumni Association

Alumni Association supporting morally.

6.12 Activities and support from the Parent – Teacher Association

Mutually they solve problems if any

6.13 Development programs for support staff

IQAC of the college monitors the development of support staff along with the teaching fraternity. Following development programs were performed for the benefit of support staff:

1) Conducting orientation/training program to upgrade skill level of non-teaching staff.
2) Facility of deducting EMI from salary for the personal loans of all staff.
3) Class IV category staff given working allowance & uniforms.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco-friendliness in the campus is the policy of the college. So following sincere efforts were taken to make the campus eco-friendly:

➢ Garden is well maintained.
➢ Arranged Tree plantation on the occasion of Independence Day, Environmental day etc.
➢ Daily Campus Cleanliness by the support staff
➢ Celebration of Plastic Awareness Day.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ➢ Because of our parental attitude towards girls, there is no fear in their mind therefore parents are of the opinion that their daughters will be safe in this institution.
> ➢ Our teachers visited nearby junior colleges, they provide guidance & motivate students that's why girls are attracted towards college.
> ➢ Some of the fees of economically backward students are paid by Principal.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> ➢ Our college is effectively implementing credit based semester and grading system.
>
> ➢ Various board of studies of University of Mumbai designed syllabus.
>
> ➢ We collect feedback from students parents
>
> ➢ Sports, cultural, N.S.S. & WDC DLLE department are conducting various programmes as per University guideline.
>
> ➢ The college provided financial supports to needy students through management. Students are paying their fees in installments.
>
> ➢ Students are availing GOI scholarship.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*
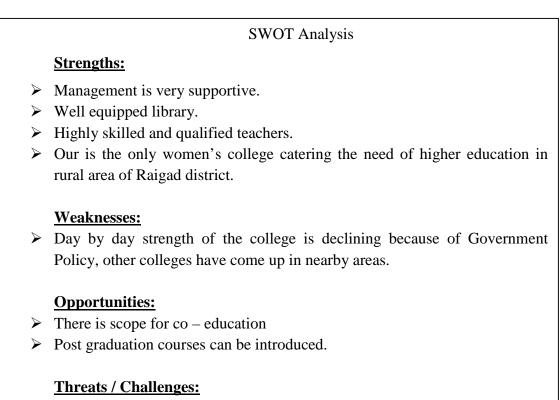
> 1) Tree plantation.
> 2) Plastic free campus.
> 3) Maintaining cleanliness around college during festivals.

7.4 Contribution to environmental awareness / protection

> Clean & plan during water so as to make awareness in public that they should not go for toilet in open, if leads to hazards therefore atrophy and hummer free surrounding is made.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

<div style="text-align:center">SWOT Analysis</div>

Strengths:
- Management is very supportive.
- Well equipped library.
- Highly skilled and qualified teachers.
- Our is the only women's college catering the need of higher education in rural area of Raigad district.

Weaknesses:
- Day by day strength of the college is declining because of Government Policy, other colleges have come up in nearby areas.

Opportunities:
- There is scope for co – education
- Post graduation courses can be introduced.

Threats / Challenges:
- This is the age of technology but we are providing traditional educational and they don't have marked.

7.8.Plans of institution for next year 2017 - 2018

- ➢ To organize quality related Seminar on Innovations and Best Practices as an academic activity of IQAC.
- ➢ To organize level seminars.
- ➢ To promote research activities through MoUs
- ➢ To initiate online feedback facility for all the stakeholders.
- ➢ To go through the mandatory Academic Audit by University of Mumbai.
- ➢ IQAC convinced the management to renovate the building.
- ➢ To increase library space for study room.
- ➢ To start new PG programs in Marathi & Hindi.
- ➢ Develop student facility center for competitive exams, various online job applications and scholarship applications.

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Annual Quality Assurance Report (AQAR) 2016-17

K. E. S. Laxmi – Shalini Arts, Commerce & Science Women's College,
Pezari, Tal – Alibag, Dist – Raiagad.
Academic calendar for the year 2016-17

Month	Week/Date	Activities
June 2016	19th May 2016 to 5th June	Admission of the various classes
	06th June	Commencement of the First Term
	Second & Last week	Meetings of various committees of the college.
July 2016	First & Second week	Admission of F.Y. Classes
		Enrollment of students in various activities like N.S.S., DLLE.
	Third week	Selection of students for University cultural & sports competitions.
August 2016	First week	Starting of Various activities of Women Developments Cell, Nature club, Science Association, etc.
	Second week	First meeting of NSS Advisory committee.
	Third week	Participation of students in various cultural sports competitions, Youth Festival of the university.
		Formation of student's council as per University guideline
	15th August	Celebration of Independence Day
	27th August	Ex. President of KES Late Adv. Datta Patil Death Anniversary.
		Felicitation of Meritorious students of the college.
	Fourth week	Finalization of the admission and enrollment of all the classes by 30th August.
September 2016	24th September	Celebration of NSS day
October 2016	Second week	Term end meetings of various committees
	25th October 2016	Last day of the first term. Term end staff meeting
November 2016	26th Oct. 14th November	First Term Vacation Period (Diwali Vacation)
	15th November	Commencement of the Second term
December 2016	1st December	Celebration of AIDS Day
	First week	Participation in various competitions/ Celebration of Various Days organized by Student Council
	Second week	Second meeting of NSS Advisory committee, Annual Sport competition
	Third Week	Various cultural competitions & Annual Social Gathering.
		Annual Prize distribution.
January 2017	First Week	07 Days N.S.S. Camp, educational tours & Excursion.
	12th January	Nyaymurti Vinod Elocution competition –Youth Day
	26th January	Celebration of Republic Day
February 2017	First Week	Completion & Certification of Journals
March 2017	4th March	Birth Anniversary of Late Adv. DattaPatil
	30th April	Term end staff meeting – Last day of the term
May 2017	1st May	Maharashtra Day
	1st May onwards	Vacation period.

ANALYSIS OF STUDENT FEEDBACK

1. MANAGEMENT STUDIES DEPARTMENT

The college conducted (formally & informally) the exercise of evaluation of faculty by students. Students are asked to grade teachers on 100 marks scale under different aspects, like sessions conducted, additional information beyond syllabus, availability and accessibility etc., Consisting of 25 questions each in feedback form. Each teacher is given a report (confidentially), Containing the average marks obtained by him/her under each of the aspects. This report is able to point out the strengths and weakness of teachers with a fair degree of accuracy.

In 2016-17 out of 4 faculty members four were graded with marks above 95% and two were graded with marks 90% to 95% and one with 90%.

Each teacher is then asked to write action taken report about the changes brought about by him/her in the light of this feedback.

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017 - 2018

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

By

KONKAN EDUCATION SOCIETY'S
LAXMI – SHALINI ARTS, COMMERCE & SCIENCE WOMEN'S COLLEGE, PEZARI, TAL – ALIBAG, DIST. RAIGAD (MAHARASHTRA)

(Re- Accredited by NAAC with 'B' Grade with a CGPA of 2.09)

Website : www.kesalibag.edu.in

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Konkan Education Society's Laxmi – Shalini Arts, Commerce & Science Women's College, Pezari, Tal – Alibag, Dist – Raigad. (Maharashtra)**

1.2 Address Line 1

> Narayan Nagu Patil Educational Complex

Address Line 2

> At- Ambepur (Pezari), Post – Poynad

City/Town

> Alibag, Dist. Raigad

State

> Maharashtra

Pin Code

> 402108

Institution e-mail address

> lscpezari@gmail.com

Contact Nos.

> 02141-252576 (Office)

Name of the Head of the Institution:

> Mr. Maroti Tulshiram Bhagat

Tel. No. with STD Code:

> 02141-252576 (Principal)

Mobile:

> 7796555002

Name of the IQAC Co-coordinator:

> Prof. Mahesh Sukadev Birhade

Mobile:

> 9421163207

IQAC e-mail address:

> lscpezari@gmail.com

1.3 NAAC Executive Committee No. & Dates :

> EC/32/118, Dated 03/05/2004
> EC/72/RAR/037, Dated 05/01/2013

Annual Quality Assurance Report (AQAR) 2017-18

1.4 Website address:

www.kesalibag.edu.in

Web-link of the AQAR:

http://www.kesalibag.edu.in/images/ AQAR-Report-16-17&18.pdf

1.5 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+	61.40	03/05/2004	Up to 02/05/2009
2	2nd Cycle	B	2.09	05/01/2013	Up to 04/01/2018
3					
4					

1.6 Date of Establishment of IQAC:

22nd June 2013

1.7 AQAR for the year

July 2016 to June 2017

1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC

i) AQAR for July 2013 to June 2014 (30/08/2016)
ii) AQAR for July 2014 to June 2015 (30/08/2016)
iii) AQAR for July 2015 to June 2016 (30/08/2016)

1.9 Institutional Status

University ☐   State ☐   Central Deemed ☐   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes   No

(eg. AICTE, BCI, MCI, PCI, NCI)   ☐   ☐

Annual Quality Assurance Report (AQAR) 2017-18

Type of Institution   Co-education [ ]   Men [ ]   Women [ ]

                            Urban [ ]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [ ]   UGC 12B [ ]

                            Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Program

Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (PhysEdu) [ ]

            TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)

[   ]

1.11 Name of the Affiliating University(*for the Colleges*) | University of Mumbai |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | -- |

University with Potential for Excellence | -- | UGC-CPE | -- |

DST Star Scheme | -- | UGC-CE | -- |

UGC-Special Assistance Program | -- | DST-FIST | -- |

UGC-Innovative PG programs | -- | Any other (*Specify*) | -- |

UGC-COP Programmes | -- |

Annual Quality Assurance Report (AQAR) 2017-18

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and

community representatives

01

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

--

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. | 6 | Faculty | 2 |

Non-Teaching Staff Students | 2 | Alumni | 1 | Others | 1 |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

        If yes, mention the amount | -- | □   □

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 1 | International | -- | National | -- | State | -- | Institution Level | -- |

   (ii) Themes: Recycle of NAAC

2.14 Significant Activities and contributions made by IQAC

1) Student oriental programme
2) Participation in various conference, workshop related IQAC
3) Awareness of new technology in Higher Education
4) To develop research culture

2.15 Plan of Action by IQAC/ Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Outcome
1. To promote research culture among the faculty and to encourage them to attend and participate in faculty development programme.	Teachers participated in faculty development programme
2. To organize socially relevant activities under NSS unit of the college.	Activation are undertaken
3. To organize and encourage the students to participate in various sports activities.	Students participated
4. To encourage the students to participate in various cultural activities.	Students participated in various cultural activities
5. To collect feedback from stakeholders on all aspects.	Collected department-wise feedback on all aspects, fromstudents in various departmentsand responses were analyzed.
6. To conduct gender sensitization programmes.	10.Women's Developmental Cell conducted lecture on gender sensitization issues, 1 essay competition.

*Attach the academic Calendar of the year as Annexure.
Attached separately <u>Annexure 01</u>

Annual Quality Assurance Report (AQAR) 2017-18

2.16 Whether the AQAR was placed in statutory body Yes ☐ No ☐

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

> ➢ The academic calendar for the year 2017-18 was furnished at the beginning of the year.
>
> ➢ All the departments were given guidelines and assigned the task of uplifting the results of all classes through remedial coaching.
>
> ➢ Infrastructural development was chalked out at the beginning of academic year.
>
> ➢ PhD center for Hindi started.
>
> ➢ The assessment and accreditation procedures for third cycle were completed.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
Ph.D.	00	00	00	00
PG	00	00	00	00
UG	01	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	01	00	00	00

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~ / Core / Elective option / ~~Open options~~
    (ii) Pattern of programs:

Pattern	Number of programs
Semester	02
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☐
    (On all aspects)

Mode of feedback: Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure
Attached separately Annexure 02

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

BOS revised syllabus and college implement it there are Minor changes in the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

.--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	06	01	--	1

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty   2   --   --

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	00	00
Presented papers	02	10	00
Resource Persons	01	01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution adopted following student-centric strategies and methods in Teaching and Learning:

➢ ICT-enabled teaching-learning
➢ Students seminars with Power Point Texts
➢ Poetry Recitation
➢ Reading of articles related to syllabus collected from news papers
➢ Organization of study tours, village surveys, field visits, etc.
➢ Use of GIS software
➢ Question-Answer Sessions
➢ Oral Presentations
➢ Poster Presentations
➢ Providing question bank.

**2.7   Total No. of actual teaching days
during this academic year**

193

**2.8   Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination,
Bar Coding, Double Valuation, Photocopy,
Online Multiple Choice Questions)**

Affiliated college has no autonomy as regards examination system. We have to follow university prescribed procedure in to-to. University has adopted many reforms such as moderation, photocopy of answer-book on demand, revaluation and we follow them scrupulously

**2.9   No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop**

02	00	--

2.10 Average percentage of attendance of students

81%

2.11 Course/Program wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T. Y. B. A.	44	2.27	2.27%	40.90%	13.63%	20.45%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Orientation of syllabus and examination system nature of question paper & project for F. Y. & S. Y. B. A.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Program	--
HRD programs	--
Orientation programs	--
Faculty exchange program	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others –Short term courses	04

Annual Quality Assurance Report (AQAR) 2017-18

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	--	--	02
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

As of now our college is reaccredited and as a result of which IQAC sensitized all the faculty members and thereby research activities are undertaken by them. Ours being only Arts faculty there is hereby any scope is get project or research grant more than 1 Lakh rupees.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs.	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs.	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	01
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. [1]   Chapters in Edited Books [1]

ii) Without ISBN No. [3]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs:

From funding agency | -- | From Management of University/College | -- |

Total | -- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialized	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the Institutein the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them | -- | | -- |

3.19 No. of Ph.D. awarded by faculty from the Institution | 00 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 70 | State level | 0 |

National level | 0 | International level | 0 |

3.22 No. of students participated in NCC events:

University level | 00 | State level | 00

National level | 00 | International level | 00

3.23 No. of Awards won in NSS:

University level | -- | State level | --

National level | -- | International level | --

3.24 No. of Awards won in NCC:

University level | -- | State level | --

National level | -- | International level | --

3.25 No. of Extension activities organized

University forum | -- | College forum | --

NCC | -- | NSS | 1 | Any other | 1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The college organizes different activities in the sphere of extension and Institutional Social Responsibility every year. The NSS Unit, Women Development Cell, Literary Association, and various departments of the institution take initiatives and carry out extension and social responsibility oriented activities. Following activities were organized during the academic year:

1) Our N.S.S. unit emphasises voter conscientization and registration, tree plantation, clean environment drive, road safety programme, health check up programme, Gram SwacchataAbhiyan, green nation and irradication of pollution.

2) Marathi Vangmay Mandal, in order to inculcate interest in reading, writing and literature among the students, conducts various activities in each semester Hindi. Prof. L. B. Patil delivered lecture on Agari poem. 27th Feb is the birth anniversary of *gnyapeeth awardee* Marathi poet V.V.Shirwadkar alias *kusumagra*j and this day is celebrated as Marathi State-language Day. Essay writing competitions and recitations of selected poems of the legendary poet were the activities conducted on the day.

3) Women's Developmental Cell conducted lecture on Laws relating women on 18th Sept. 2017, by social activist Adv. Smita Dhumal.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acre			
Class rooms	06 Class			
Laboratories	00			
Seminar Halls	01			
No. of important equipment's purchased (1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Library is partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5709	652455	370	48632	6079	701087/-
Reference Books	308	98637/-	--	--	308	98637/-
e-Books	--	--	--	--	--	--
Journals	17	5655	--	--	17	5655
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	22	1025	--	--	22	1025/-
Others (specify) Newspapers	11	17880/-	--	--	11	17880/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others Library
Existing	09		02			02	01	02
Added	02							02
Total	11		02			02	01	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer & Internet facilities are available in Library for all students & teachers.

4.6 Amount spent on maintenance in lakhs:

i) ICT   --

  ii) Campus Infrastructure and facilities   --

  iii) Equipment   174672/-

iv) Others   854476/-

              Total: 1029148/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> On behalf of N.S.S., WDC DLLE and sports department leadership, decision making community services student centric personality development activities are intiated.

5.2 Efforts made by the institution for tracking the progression

> All department of the college remain in communication with ex-students constantly to track their progression.
>
> Apart from the above stated methods to track the progression of the students, the college provides following facilities or schemes to encourage students to attain their educational venture.
>
> 1. Instalment facility in paying admission fees.
>
> 2. Some faculty members give financial assistance to needy students.
>
> 3. State and Central Government scholarships
>
> 4. The college magazine '*Vikas*' is published every year through which gives exposure to student's literature.
>
> 5. Felicitation of the students at a grand function for their best academic performance
>
> 6. Insurance: University of Mumbai has made a provision of group insurance scheme for the welfare of the students learning in all its affiliated colleges. The scheme is known as '*YuvaRakshaVimaYojana*.'
>
> 7. Career Counselling Centre, Women Development Cell, Anti-sexual harassment, Discipline, Grievance Redressal Cell.
>
> 8. Organisation of Traditional day, various days, science exhibitions etc.
>
> 9. The various activities organized by Departments of N.S.S., Adult Education, Sports and Cultural Committee develop leadership qualities and entrepreneurial skills among the students.
>
> 10. Fees concession given to students.
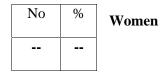
5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
--	--	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
--	--

Women

No	%
--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
05	04	03	132	--	154	15	04	10	117	--	146

Demand ratio   100.79   Dropout % 5.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> College is providing guidance regarding state services & other competitive examinations.

No. of students' beneficiaries

72

5.5 No. of students qualified in these examinations

--		--		--		--

5.6 Details of student counseling and career guidance

> ➢ To inculcate spirit of research among the students, teachers were deputed to guide students for the research project to be presented at the University Research Convention.
> ➢ In order to guide students in staff selection commission and banking sector competitive examinations lectures were organized. MrSuhasPatil deliver a lecture on " Staff selection Career in bank" and 90 students participated.

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5.7 Details of campus placement

On campus			Off campus
Name of Organization Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programs

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | -- | National level | -- | International level | -- |

No. of students participated in cultural events

State/ University level | -- | National level | -- | International level | -- |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | -- | National level | -- | International level | -- |

Cultural: State/ University level | -- | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources (Social Welfare Trust)		
Number of students who received International/ National recognitions		

5.11   Student organized / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 03 |

5.13 Major grievances of students (if any) redressed: | 00 |

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision : To make the society through higher education by combing efforts of the teachers, student & community.**
>
> **Mission: To create healthy educational atmosphere to enable students to develop them as intellectual responsible and ever ready for personal growth.**

6.2 Does the Institution has a Management Information System?

> Yes, the institution has a well set Management Information System.
>
> ➢ Administrative procedures including finance as per the rules and regulations of University of Mumbai are being carried out with the help of MIS.
>
> ➢ University of Mumbai has introduced digital college software for all affiliated colleges through MKCL. As soon as admission procedure is completed, the information of all enrolled students is uploaded on university portal and then students get PRN (Permanent Registration Number)
>
> ➢ The record of all enrolled students can be downloaded from university portal through Login Id of the college
>
> ➢ The evaluation of students is completed as per the Semester, Credit and Grading System. The details of the semester based results are uploaded to generate online examination forms. The filled up forms are then submitted to the University for the Further Necessary Action.
>
> ➢ The computer software helps in selecting, collecting, aligning and integrating the data for the academic and administrative aspects of the institution.
>
> ➢ There is a provision for sufficient storage of the data in the most confidential manner.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> ➢ The Choice Based Semester, Credit and Grading System introduced by University of Mumbai facilitate horizontal movement, enabling the students to make their choices.
> ➢ Faculty participation in Curriculum Development by serving as members of Board of Studies, University of Mumbai.

6.3.2 Teaching and Learning

> Following quality improvement strategies are adopted by the institution for Teaching and Learning during the academic year 2016-17:
> ➢ Preparation of Semester Wise Teaching Plans and their execution
> ➢ Strengthened ICT-enabled teaching and learning
> ➢ Promoted students' seminars with PPT
> ➢ Strengthened Central Library with reference books, journals, periodicals, etc.
> ➢ Apart from classroom interaction, different departments of the college used student's seminars, group discussion, viva voce, presentation, village survey, fieldwork, peer learning, etc. teaching-learning methods for meaningful learning of the students.

6.3.3 Examination and Evaluation

> ➢ Implemented Credit Based Grading System of University of Mumbai effectively
> ➢ Successfully carried out Internal Evaluation of the students of each class through class tests, assignments and monitoring their active involvement in curricular activities.
> ➢ Adopted online question paper sending procedure of University of Mumbai during university examination.

6.3.4 Research and Development

Research and Development has been considered as an important part of the academic endeavors in our college. The college insists on the consistent growth in research activities. Following research and development related goals were attained due to the strategies adopted by the college during the year.

➢ 1 Research project funded by University of Mumbai completed and 2 Minor Research Projects of UGC/University in continuation

➢ Presented 21 research papers at International/National/State level seminars,

➢ Most of the faculty members attended seminars/conferences during the academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Following quality improvement strategies were adopted in respect with Library, ICT and physical infrastructure / instrumentation:
➢ Equipped Library with new additions
➢ Optimum use of technology for teaching-learning
➢ Free of cost internet facility for staff and students.
➢ Renovation of Common Staffroom with furniture.

6.3.6 Human Resource Management

➢ Biennial employees sammetan is organized and best employees are honored and appreciated by the Management.
➢ The Konkan Education Society Sevak Sahakari Patpedhi, Ltd. Alibag, provide loans to needy employees & employee welfare scheme.
➢ Children's of employee are also felicitated those who score maximum marks Board Examinations.

6.3.7 Faculty and Staff recruitment

> The college recruited following posts during year:
> - All the required staff members
> - Are recruited as per rules & regulations.

6.3.8 Industry Interaction / Collaboration

> --

6.3.9 Admission of Students

> - Admissions of all classes were done as per the Government norms adopting policy for reservation.
> - Ours is the college situated in rural area. Girls students are first generation learner in higher education. In this locality peoples are economically socially and educationally backward, they don't have sufficient money to pay admission fees. Our Management did allow students to pay fees in installments.
> - University of Mumbai has introduced Online Admission Procedure for all first year students through University Portal. The college strictly followed the procedure and displayed 03 rounds of merit lists of the students aspiring to seek admissions in our college as per the guidelines laid down by the university.
> - After the final admissions to different programmes, Online Enrolment of the students on university portal was carried out before due time.

6.4 Welfare schemes for

Teaching	Loan facilities from Konkan Education Society Sevak Sahakari Patpedhi, Ltd. Alibag
Non-teaching	Loan facilities from Konkan Education Society Sevak Sahakari Patpedhi, Ltd. Alibag
Students	Scholarship, bus concession & Insurance

6.5 Total Corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	Yes	Joint Director	Yes	C. A.
Administrative				

6.8 Does the University/ ~~Autonomous~~ College declare results within 30 days?

For UG Programs   Yes | -- | No | |

For PG Programs   Yes | -- | No | |

6.9 What efforts are made by the University/ ~~Autonomous~~ College for Examination Reforms?

University of Mumbai has taken following efforts for Examination Reforms
- ➢ Implementation of Credit Based Semester and Grading System for all programs of UG.
- ➢ Syllabi revision as per the newly introduced Credit Based Semester and Grading System
- ➢ Objective Internal and External Evaluation of the students
- ➢ Central Assessment Process (CAP)
- ➢ Decentralization of CAP
- ➢ Online Registration of Examination Forms
- ➢ Generation of Online Examination Forms
- ➢ Distribution of Examination Question Papers online in most confidential manner.
- ➢ Computerized hall tickets, statement of marks, allocation of PRN, etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/~~constituent~~ colleges?

6.11 Activities and support from the Alumni Association

Alumni Association supporting morally.

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6.12 Activities and support from the Parent – Teacher Association

Mutually they solve problems if any

6.13 Development programs for support staff

IQAC of the college monitors the development of support staff along with the teaching fraternity. Following development programs were performed for the benefit of support staff:

1) Conducting orientation/training program to upgrade skill level of non-teaching staff.
2) Facility of deducting EMI from salary for the personal loans of all staff.
3) Class IV category staff given working allowance & uniforms.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco-friendliness in the campus is the policy of the college. So following sincere efforts were taken to make the campus eco-friendly:

➢ Garden is well maintained.
➢ Arranged Tree plantation on the occasion of Independence Day, Environmental day etc.
➢ Daily Campus Cleanliness by the support staff
➢ Celebration of Plastic Awareness Day.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Because of our parental attitude towards girls, there is no fear in their mind therefore parents are of the opinion that their daughters will be safe in this institution.
> - Our teachers visited nearby junior colleges, they provide guidance & motivate students that's why girls are attracted towards college.
> - Some of the fees of economically backward students are paid by Principal.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> - Our college is effectively implementing credit based semester and grading system.
> - Various board of studies of University of Mumbai designed syllabus.
> - We collect feedback from students parents
> - Sports, cultural, N.S.S. & WDC DLLE department are conducting various programmes as per University guideline.
> - The college provided financial supports to needy students through management. Students are paying their fees in installments.
> - Students are availing GOI scholarship.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*
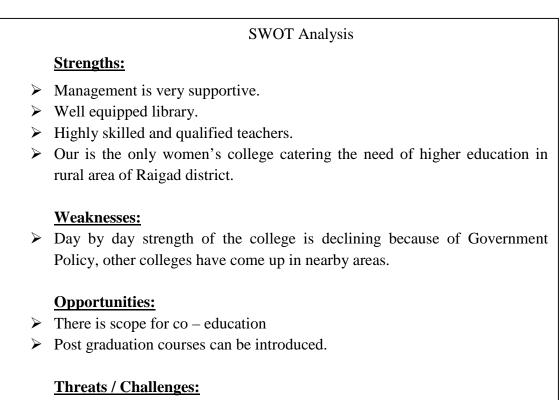
> 1) Tree plantation.
> 2) Plastic free campus.
> 3) Maintaining cleanliness around college during festivals.

7.4 Contribution to environmental awareness / protection

Clean & plan during water so as to make awareness in public that they should not go for toilet in open, if leads to hazards therefore atrophy and hummer free surrounding is made.

7.5 Whether environmental audit was conducted? Yes ☐ ☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

<div style="text-align:center;">SWOT Analysis</div>

<u>Strengths:</u>
- Management is very supportive.
- Well equipped library.
- Highly skilled and qualified teachers.
- Our is the only women's college catering the need of higher education in rural area of Raigad district.

<u>Weaknesses:</u>
- Day by day strength of the college is declining because of Government Policy, other colleges have come up in nearby areas.

<u>Opportunities:</u>
- There is scope for co – education
- Post graduation courses can be introduced.

<u>Threats / Challenges:</u>
- This is the age of technology but we are providing traditional educational and they don't have marked.

7.**8.**Plans of institution for next year 2018 - 2019

> ➢ To organize quality related Seminar on Innovations and Best Practices as an academic activity of IQAC.
> ➢ To organize level seminars.
> ➢ To promote research activities through MoUs
> ➢ To initiate online feedback facility for all the stakeholders.
> ➢ To go through the mandatory Academic Audit by University of Mumbai.
> ➢ IQAC convinced the management to renovate the building.
> ➢ To increase library space for study room.
> ➢ To start new PG programs in Marathi & Hindi.
> ➢ Develop student facility center for competitive exams, various online job applications and scholarship applications.

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

K. E. S. Laxmi – Shalini Arts, Commerce & Science Women's College,
Pezari, Tal – Alibag, Dist – Raiagad.
Academic calendar for the year 2017-18

Month	Week/Date	Activities
June 2017	19th May 2017 to 4th June	Admission of the various classes
	05th June	Commencement of the First Term
	Second & Last week	Meetings of various committees of the college.
July 2017	First & Second week	Admission of F.Y. Classes
		Enrollment of students in various activities like N.S.S., DLLE.
	Third week	Selection of students for University cultural & sports competitions.
August 2017	First week	Starting of Various activities of Women Developments Cell, Nature club, Science Association, etc.
	Second week	First meeting of NSS Advisory committee.
	Third week	Participation of students in various cultural sports competitions, Youth Festival of the university.
		Formation of student's council as per University guideline
	15th August	Celebration of Independence Day
	27th August	Ex. President of KES Late Adv. Datta Patil Death Anniversary.
		Felicitation of Meritorious students of the college.
	Fourth week	Finalization of the admission and enrollment of all the classes by 30th August.
September 2017	24th September	Celebration of NSS day
October 2017	Second week	Term end meetings of various committees
	25th October 2017	Last day of the first term. Term end staff meeting
November 2017	26th Oct. 14th November	First Term Vacation Period (Diwali Vacation)
	15th November	Commencement of the Second term
December 2017	1st December	Celebration of AIDS Day
	First week	Participation in various competitions/ Celebration of Various Days organized by Student Council
	Second week	Second meeting of NSS Advisory committee, Annual Sport competition
	Third Week	Various cultural competitions & Annual Social Gathering.
		Annual Prize distribution.
January 2018	First Week	07 Days N.S.S. Camp, educational tours & Excursion.
	12th January	Nyaymurti Vinod Elocution competition –Youth Day
	26th January	Celebration of Republic Day
February 2018	First Week	Completion & Certification of Journals
March 2018	4th March	Birth Anniversary of Late Adv. DattaPatil
	30th April	Term end staff meeting – Last day of the term
May 2018	1st May	Maharashtra Day
	1st May onwards	Vacation period.

ANALYSIS OF STUDENT FEEDBACK

1. MANAGEMENT STUDIES DEPARTMENT

The college conducted (formally & informally) the exercise of evaluation of faculty by students. Students are asked to grade teachers on 100 marks scale under different aspects, like sessions conducted, additional information beyond syllabus, availability and accessibility etc., Consisting of 25 questions each in feedback form. Each teacher is given a report (confidentially), Containing the average marks obtained by him/her under each of the aspects. This report is able to point out the strengths and weakness of teachers with a fair degree of accuracy.

In 2016-17 out of 4 faculty members four were graded with marks above 95% and two were graded with marks 90% to 95% and one with 90%.

Each teacher is then asked to write action taken report about the changes brought about by him/her in the light of this feedback.